

**FACULTY DISPOSITION FOR UNDERGRADUATE ACADEMIC DISHONESTY**

**For Faculty:** Please submit this signed form to the Center for Student Conduct at <https://conduct.berkeley.edu/report/> only if:

- you have resolved the matter directly with the student,
- and the student *does not dispute* the facts

**Complaints must be submitted within sixty (60) days that you knew or reasonably should have known of the alleged violation.**

Please note that the Center for Student Conduct will consider separate sanctions in addition to the academic sanction(s) listed below. Additionally, a first-time academic violation generally results in a Non-Reportable Warning and other sanctions, however the Center for Student Conduct reserves the right to adjust these sanctions.

**Academic Sanction(s) Proposed by Instructor:**

- Retake exam
- Receive reduced credit or zero on exam (specify grade) \_\_\_\_\_
- Receive reduced final grade or failing grade for the course (specify grade) \_\_\_\_\_
- Receive reduced credit or zero on assignment, paper, or computer program (specify grade) \_\_\_\_\_
- Resubmit assignment, paper, or computer program (specify due date) \_\_\_\_\_
- Other (please specify): \_\_\_\_\_

**Faculty Name:** \_\_\_\_\_ **Course Number:** \_\_\_\_\_ **Term:** \_\_\_\_\_

**Faculty Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**For Student:** Please read over this form in its entirety before signing. Should you have any questions about academic sanctions or the conduct process, the following resources are available for you to consult before signing this form:

Center for Student Conduct: 510-643-9069 (<http://sa.berkeley.edu/conduct>)  
 Your College Academic Advising Office  
 Student Advocate Office: 510-642-6912 (<http://advocate.berkeley.edu>)

**Do not sign this form if you disagree with the alleged violation(s) – instead, request that the case be referred to the Center for Student Conduct for review.**

By signing below, you confirm that you have read, understand, and agree to the following:

- I engaged in behavior that violated the Code of Student Conduct and accept responsibility for specifically violating:
  - 102.01 Academic Misconduct: All forms of academic misconduct including but not limited to cheating, fabrication, plagiarism, or facilitating academic dishonesty
- I understand that this form will be kept in a confidential file in the Center for Student Conduct for five years after the end of the academic year in which the case is closed, or in the case of repeated violations the end of the academic year in which the most recent case is closed, or as otherwise required by law, provided there are no incomplete sanctions or conditions
- I understand that the Center for Student Conduct has no authority over the instructor's academic sanction (proposed above)
- I understand that, by signing below, my agreement with the proposed academic sanction is final and will not be altered by the Center for Student Conduct
- I understand that my College and Instructor will be informed of the resolution of this violation. Further, I understand my College may have a policy that affects my enrollment status in this course, such as limiting my ability to withdraw from the course, retroactively adding me to the course, or retroactively reverting my grading option change request to my original grading option.
- I understand that a first-time academic violation generally results in a Non-Reportable Warning and other sanctions, however the Center for Student Conduct reserves the right to adjust these sanctions

**Student Name:** \_\_\_\_\_ **SID:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_